

SUITE: \_\_\_\_\_ DATE: \_\_\_\_\_

2023 – 2024

# HONDA CENTER F&B ACCOUNT FORM

SUITE HOLDER NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SUITE ADMINISTRATOR: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

## BILLING INFORMATION

CREDIT CARD NUMBER: \_\_\_\_\_ EXP: \_\_\_\_\_

NAME ON CARD: \_\_\_\_\_ CVV: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

CARD HOLDER SIGNATURE: \_\_\_\_\_

AUTHORIZED SIGNER

SIGNATURE

<u>AUTHORIZED SIGNER</u>	<u>SIGNATURE</u>
1) _____	_____
2) _____	_____
3) _____	_____
4) _____	_____
5) _____	_____
6) _____	_____

- o A signature must be provided for every authorized signer listed above
- o If more authorized signers need to be added, please provide an additional list of authorized signers a credit card on file is required for all suites. The cardholder's signature above confirms the card holder's approval for all charges described on this form. If your suite has a beverage restock, the fee will be charged to the above credit card unless otherwise instructed.
- o In the event a credit card is given by the guest and cannot be processed, and alternative payment options have been exhausted, the above card will be charged for purchases.
- o If there are any unpaid balances from food and beverage purchases in your suite outstanding 60 days after the event, we will not accept preorders until the overdue amount is paid in full
- o Subject in all respects to the Arena Suite License Agreement applicable to the Suite

SUITE: \_\_\_\_\_

DATE: \_\_\_\_\_

## BEVERAGE RESTOCK

Please select one:  Yes  No

- If Yes, a 2023-2024 Beverage Restock Form must be completed
- The beverage restock fee will be charged to the credit card listed on the previous page, unless otherwise noted in the 'Notes' section below or on a Preorder form

## SUITE INSTRUCTIONS

### PREORDERS (PLEASE SELECT ONE OPTION):

- Charge to credit card on file for ALL guests
- Charge to credit card on file for AUTHORIZED SIGNERS only
- Collect credit card from individual placing order

### DAY – OF – EVENT (PLEASE SELECT ONE OPTION):

- Charge to credit card on file for ALL guests
- Charge to credit card on file for AUTHORIZED SIGNERS only
- Collect credit card from individual placing order

### DESSERT CART (PLEASE SELECT ONE OPTION):

- Charge to credit card on file for ALL guests
- Charge to credit card on file for AUTHORIZED SIGNERS only
- Collect credit card from individual placing order

### FRIDGE INSTRUCTIONS:

- Open for all events
- Lock for all events unless noted on Preorder form by an authorized signer

### LIQUOR CABINET INSTRUCTIONS:

- Open for all events
- Lock for all events unless noted on Preorder form by an authorized signer

SPECIAL REQUESTS/NOTES:

### EMERGENCY CONTACT INFO:

NAME:

PHONE:

\_\_\_\_\_

\_\_\_\_\_